



**REQUEST FOR PROPOSAL [RFP] FOR**

**“Disposal of Old/Unusable/Obsolete Computer Hardware, Peripherals etc. lying at Branches/Offices under Canara Bank Circle Office Ahmedabad.**

**[This RFP is limited to Vendors Empanelled by Canara Bank for Disposal of E-Waste as per Annexure-I].**

**Issued By: Canara  
Bank T M Section  
Circle Office  
Ahmedabad**

**B/s Gujarat Vidyapeeth,  
Navjeevan Press Road, 4th Floor,  
Neelkanth Avenue-1, Nr. Income Tax Circle, Ashram Road,  
Ahmedabad - 380014, Gujrat  
079-27583786 / 9904155797/079-27583785  
tmscoahd@canarabank.com**

Details in Brief



Sl. No.	Description	Details
1.	RFP No. and Date	RFP 01/2020-21 dated 01/09/2020
2.	Location Address for submission of Bid/s [Address for Communication]	Canara Bank T M Section Circle Office Ahmedabad B/s Gujarat Vidyapeeth Navjeevan Press Road, 4th Floor Neelkanth Avenue-1, Nr. Income Tax Circle, Ashram Road Ahmedabad - 38004 Contact - 9904155797/079-27583785 Email id - tmscoahd@canarabank.com
3.	Date of Issue	Date: 01/09/2020
4.	Last Date of Submission of Queries for Pre Bid Meeting	The Pre Bid Queries on the RFP has to be sent through email on or before 06.09.2020 @ 3.00 PM
5.	Date of Pre Bid Meeting	06.09.2020 @ 3.30 PM
6.	Last Date of Submission of Bids	09.09.2020 @ 3.00 PM
7.	Date and Time of Opening Bid	09.09.2020 @ 3.30 PM
8.	Date and Time opening of Commercial Bid.	Will be intimated at a later date.
9.	Earnest Money Deposit(Refundable)	Rs. 40,000/- (including GST)
This document can be downloaded from Bank's website <a href="http://canarabank.com/english/announcements/tenders">http://canarabank.com/english/announcements/tenders</a>		







### A. Instructions to Bidders (ISB)

Disposal of Old/Unusable/Obsolete Computer Hardware, Peripherals, lying at Various Branches as per Annexure.

#### 1. Introduction:

Canara Bank, Ahmedabad Circle, intends to dispose old/unusable/obsolete Computer Hardware, Peripherals, etc. (Identified by Bank), lying at different branches in Circle. For this, sealed price quotations are invited from the Empanelled vendors for participation in the Tender process.

#### 2. Scope of Work:

2.1. Scope includes collecting & purchasing various Hardware items (*identified by the Bank for disposal*) from our branch premises on "as is where is basis" for disposal/recycling/reusing in line with Central/State Government guidelines.

#### 3. Eligibility Criteria:

3.1. This RFP is limited to the Empanelled vendors for disposal of E-Waste with Canara Bank.

3.2. The Empanelled vendors should hold valid Certificate from State Pollution Control Board/Govt Authorities for undertaking E-Waste Disposal as on the date of RFP. The copy of the certificate should be submitted along with the bid.

3.3. The Empanelled vendors quoting for this RFP should agree to the condition to "remove the storage media viz., Harddisk, Tapes, DATs, etc. and the same has to be degaussed in front of the Concerned Bank officials before lifting the E-Waste from the Various locations of the Bank".

3.4. The Empanelled vendors need to submit an undertaking that all the e-waste items, *as proposed by Canara Bank for disposal* will be disposed off as per e-waste disposal guidelines of State / Central government authorities.

#### 4. Terms & Conditions:

4.1. The bid is non-transferable.

4.2. Incomplete and unsigned price quotations are liable to be rejected.

4.3. EMD amount to be submitted along with the bid. Non submission of the EMD along with bid will not be evaluated and application money remitted will be forfeited.

4.4. Price Schedule (Commercial Offer) is attached with this Tender notice as Annexure-II.

4.5. The empanelled vendors may inspect the items on or before **08.09.2020 @ 3.00 PM** and satisfy themselves about the items for which they are bidding for. The Locations details where the E-Waste can be inspected are as per **Annexure-III**. Items are to be taken from the various branch/office premises and locations as referred in **Annexure-III** by the successful Vendor.

4.6. The empanelled vendors shall bear all the costs associated with the preparation and submission of its bid, and Canara Bank in no case will be responsible or liable for these costs, regardless of conduct or outcome of bidding process.

4.7. All expenses pertaining to collecting, transporting for disposal (*as per govt.*)





- guidelines*), is to be borne by the successful bidder.
- 4.8. Item shall be sold to the bidder with highest bid price.
  - 4.9. The successful bidder has to remit the total amount quoted in the bid by way of Demand Draft favoring Canara Bank and send it to our Office within 15 Working days of intimation of being H1 Bidder.
  - 4.10. The Successful bidder has to lift all the items from disposal site within 2-3 weeks, after issuance of Order. On failure to do so, Canara Bank, T M Section, Circle Office Ahmedabad shall have the right to forfeit the entire EMD remitted and Bank may dispose the items through H2/H3 Bidders.
  - 4.11. The Successful bidder to comply and ensure with the Tender Clause on degaussing of data as referred in Clause (3.3) above and submit appropriate confirmation documentation declaration for the same.
  - 4.12. The Bank reserves the right to accept or reject any price quotation or cancel the disposal process and reject all quotations at any time, without thereby incurring any liability to the affected empanelled bidder or bidders or any obligation to inform the affected empanelled bidder or bidders of the ground for the Bank's action. The empanelled vendors may on their own interest contact the Bank on the status of the tender after opening of the bids.
  - 4.13. Once the Hardware items are handed over to the successful bidder, the same shall not be taken back by the Bank.
  - 4.14. All the required documents to transport the E-Waste from Banks various locations to bidder's location (complying with the Govt Guidelines), will be arranged from the bidder's side. Bank will only give the required declaration.
  - 4.15. Any bid received by the Bank after the last date for submission of bid prescribed by the bank will be rejected and/or returned unopened to the Empanelled bidder, which the bidder has to collect from the Bank.

5. **Submission of Bids:**

- 5.1. The bid should be submitted in sealed cover addressed to the Bank at the following address within the date and time specified in the (Bid details in Brief) above.

Canara Bank T M Section  
Circle Office Ahmedabad  
B/s Gujarat Vidyapeeth  
Navjeevan Press Road, 4th Floor  
Neelkanth Avenue-1,  
Nr. Income Tax Circle, Ashram Road  
Ahmedabad - 38004  
Contact - 9904155797/079-27583785  
Email id - [tmscoahd@canarabank.com](mailto:tmscoahd@canarabank.com)





**6. Bid System Offer:**

- 6.1. The response to the RFP will be submitted by way of two stage bidding process comprising of Technical & Commercial Bid as detailed below:
- 6.1.1. **Technical Criteria:** Indicating their compliance to Technical Compliance and submission of valid Central / State Govt Pollution Control Board certificate along with the EMD by way of DD.
- 6.1.2. **Commercial Bid:** furnishing all relevant information as required as per Bill of Material as per **Annexure-II**.
- 6.1.3. Both the sealed and covered Bids should be put in a closed envelope and should be superscribed as "Offer to Disposal of Old/Unusable/Obsolete Computer Hardware, Peripherals etc. lying at Branches/Offices under Canara Bank, CO Ahmedabad dated 09.09.2020" on the top of the envelope.
- 6.1.4. The envelope shall bear the RFP No., RFP Details, name & complete postal address of the bidder and authority to whom the Bid is submitted.
- 6.1.5. The envelope/s should be properly sealed and submitted.
- 6.1.6. All documents must be duly signed by the authorized signatory of the bidder. No overwriting, erasures are permitted.

**7. Amendment to Bidding Document:**

- 7.1. At any time prior to deadline for submission of Bids, the Bank, for any reason, whether, at its own initiative or in response to a clarification requested by prospective empanelled bidder, may modify the bidding document, by amendment.
- 7.2. Notification of amendments will be made available on the Bank's website (i.e. <http://www.canarabank.com/english/announcements/tenders>) and will be binding on all bidders and no separate communication will be issued in this regard.
- 7.3. In order to allow reasonable time to prospective bidders to take the amendment into account in preparing their bids, the Bank, at its discretion, may extend the due date for submission of bid for a reasonable period as decided by the Bank for the submission of Bids.

**8. Earnest Money Deposit (EMD):**

- 8.1. The bidder shall furnish Earnest Money Deposit (EMD) of Rs. 40,000/- (Rupees Forty Thousand only) by way of Demand Draft drawn on any scheduled bank in favour of Canara Bank, payable at Ahmedabad and should be kept along with the Bid. The EMD of the un-successful Bidders will be returned upon the H1 Bidder accepting the order.
- 8.2. The EMD may be forfeited:
- 8.2.1. If the bidder withdraws or amends the bid during the period of bid validity specified in this document.
- 8.2.2. If the selected bidder fails to accept the order within 7 days in accordance with the terms of the RFP.





9. Bid Validity Period:

The Offer submitted and the prices quoted therein shall be valid for 30 days from the date of opening of Commercial Bid. Bid valid for any shorter period shall be rejected by the Bank.

10. Price Composition:

- 10.1. The price quoted should be only in Indian Rupees.
- 10.2. The bidder has to give price of all the items separately, as mentioned in Bill of Material as per Annexure-II.
- 10.3. The bidders should alone bear the expenses like transportation, loading/unloading charges etc.
- 10.4. The bidder has to quote applicable GST as mentioned in the Bill of Material.

11. Opening of Bids:

- 11.1. Techno-Commercial offer will be opened in our office as per date/time mentioned in the Bid details in Brief.
- 11.2. The representative of the bidder can be present for the opening of the Bid. No separate intimation will be given in this regard to the bidders for deputing their representative. The bid will be opened in the presence of Bidder's representative and Bank Officials.
- 11.3. Non-attendance at the bid opening will not be a cause for disqualification of a bidder.

12. Evaluation Criteria:

- 12.1. The Bids which are qualified in Eligibility/Technical Criteria would be considered for Commercial Evaluation.
- 12.2. For Commercial evaluation, Total Bid Price i.e. Total Cost of all the units will be the basis of comparison amongst the eligible bidders to rank them, in order to determine the Highest Evaluated Bid.
- 12.3. After completing the above process, the Bank will declare H1, H2, H3.... Bidder in order to determine the Highest evaluated Bid (H1) and will award the contract to the H1 Bidder. In case of failure or refusal to execute the order, Canara Bank, TM Section, Circle Office Ahmedabad shall have the right to dispose the items to H2/H3 bidder on matching the H1 (Highest) prices.

केनरा बैंक / CANARA BANK  
मंडल प्रबंधक / Divisional Manager  
अंचल कार्यालय, अहमदाबाद  
Divisional Manager (TOE)





ANNEXURES TO CIRCULAR NO 321/2019 DATED 01/07/2019.

Annexure-I

Details of the Vendors empanelled for disposal of E-Waste in Canara Bank valid till 02/07/2021.

Sl No	Name of the Company with Address	Contact Person Details
1.	M/s AIMS Technologies Pvt Ltd. A-62/1, Ground Floor, Jhoripur Extension, Delhi - 110094 Phone:011-22816130 Email:aimstechnologies@aimstpl.com	Mr. Sanjeev Sharma Director Mobile: 09899965224
2.	M/s AQSA Stamping. A-101, Aqteel Apartment, New Anasagar C.H.S. Andheri-Ghatkopar Link Road, Sakinaka, Andheri (E) Mumbai - 400072 Phone:022-25120125 Email:aqsaStamping@rocketmail.com Website:www.aqsastamping.com	Mr. Zakir Hussain Shah, Proprietor Mobile:09820026815
3.	M/s Ecolayer E-Waste Recyclers. S.No. 11, H.No.1/1, PT/8, S.K. Estate, Choudhary Compound, Vasai (E), Palghar - 401 202. Maharashtra. Phone:09820750836 Email:ecolayerrecycling@gmail.com Website:www.ecolayerrecycling.co.in	Mr.Abdul Rahim Proprietor Mobile:09820750836
4.	M/s Envirocare Recycling Pvt Ltd. D-504, Firdous Park, 80, S.V. Road, Jogeshwari (West), Mumbai-400102 Maharashtra. Email:info@envirocareindia.co.in Website:www.envirocareindia.co.in Phone: 022-26772217	Mr. Hafiz Ansari Director Mobile:09820094450
5.	M/s E-Pragathi. #M 405, 7 <sup>th</sup> & 9 <sup>th</sup> Cross, Peenya 1 <sup>st</sup> Stage, Bengaluru - 560058 Karnataka. Toll Free No. 18002585106 Email: ramesh@epragathi.com Website:www.epragathi.com	Mr. Prabhu Business Development Manager Mobile:08073811744 08073844711 Email:Mnprabhu@gmail.com

Sl No	Name of the Company with Address	Contact Person Details
6.	M/s E-Waste Recyclers India. E-50, UPSIDC Industrial Area, Kosi katawan -281403 Dist:Mathura, Uttar Pradesh Phone:011-4000-0000 Email:ewaste@ewri.in Website:www.ewri.in	Mrs. Shobha Bhardwaj Executive Client Support Mobile:09990133399
7.	M/s Genbruge Solutions Pvt Ltd. 4D/9, 3 <sup>rd</sup> Main Road, Ambattur Industrial Estate, Ambattur, Chennai - 600058. Tamilnadu Phone:044-26258475 Email:info@genbruge.com Website: www.genbruge.com	Mr. R. Parthiban Director Mobile: 09790988030 Email:parthiban@genbruge.com
8.	M/s Green Era Recyclers. No. 37, Sivanandha Industrial Complex, Dr.M.S. Udhayamurthy Nagar, Thadagam Road, Coimbatore - 641025. Phone:08300223526 07736229522 Email:syam@thegreenera.in prasanth@thegreenera.in Website: www.thegreenera.in	Mr. Syam Premachandran Managing Partner Mobile: 09965664526
9.	M/s Green India Recyclers. S.F.NO.26/1B, Kovilpalayam Road, Sulakkal Village, Kinathukadavu Taluk, Coimbatore - 642110. Tamilnadu Phone: 042-2431034 Email:info@greenindiarecyclers.com Website:www.greenindiarecyclers.com	Mr. Ramkumar Partner Mobile:09003491034
10.	M/s Green Web Recycling. Web Plaza, 84-85, 1 <sup>st</sup> Floor, Shyam Nagar, Nadika Phatak, Benar Road, Jhotwara, Jaipur - 302012. Rajasthan. Phone:09782751129 08239991113 Email:greenwebrecycling@gmail.com Website: www.greenwebrecycling.com	Mr. Gaurav Agarwal Public Relation Officer Mobile:09782751129 08239991113





Sl No	Name of the Company with Address	Contact Person Details
11.	M/s Khan Traders. Ground Floor, G-10, C-Wing, Building No.1, Sarvoday CHS Ltd, MIDC, Road No.8, Gautam Nagar, Andheri (E) Mumbai - 400093. Maharashtra. Phone:022-40020208 Email: shamsher@khanrecyclers.com Website: www.khanrecyclers.com	Mr. Shamsher Khan Managing Partner Mobile:09819633997 08082266445
12.	M/s Leela Traders. No.21/44, 1 <sup>st</sup> Floor, Waller Road, Chintadripet, Chennai - 600 002. Tamil Nadu Phone: 044-28420404 Email:leelatraderss@hotmail.com Website:www.leelatraders.com	Mr. V Kumaran, Proprietor Mobile:09380888877 Email:v.kumaran@hotmail.com
13.	M/s Reteck Envirotech Pvt Ltd. Office No.1005, 10th Floor, Cyber One, Plot No.4 & 6, Sector-30A, Vashi, Navi Mumbai - 400703. Maharashtra Phone:022-49725581 Email:info@reteck.in Website:www.reteck.in	Mr. Dnyaneshwar Pujari Manager, SCM Mobile:09819203354 Email:dnyaneshwar.pujari@reteck.in
14.	M/s Sogo Synergy Pvt Ltd. 3 <sup>rd</sup> Floor, D-1/1, Hayes Court, 11/9, Hayes Road, Off Richmond Road, Bengaluru - 560025 Karnataka. Phone:080-22276829 Email: vijay.bs@sogoindia.com Website:www.sogoindia.com	Mr. B.S. Vijay Business Development Manager Mobile:09886776224
15.	M/s TRITECH Systems. 55/AP 941, 66 <sup>th</sup> Street, 11 <sup>th</sup> Sector, K.K. Nagar, Chennai - 600078 Phone:044-42617179 Email:tri_abdullah@yahoo.com Website: www.ewastetritech.com	Mr.A Mohammad Abdulla Proprietor Mobile:09003077866 09444036557
16.	M/s Z ENVIRO Industries Private Limited. H.NO. 8-2-686/PD/B-5, 1st Floor, Prime Dwelling Apartments, MLA Colony, Road No.12, Banjara Hills, Hyderabad - 500034. Telangana Phone: 040-66131415 Email:info@zenviroindustries.com Website:www.zenviroindustries.com	Mr. MA Mujeeb Qadri Director Mobile-09246176867





**Annexure-II**

**Bill of Material**

**Price Schedule for Hardware items to be disposed**

To,  
The Manager  
Canara Bank  
T M Section  
Circle Office  
Ahmedabad

We declare that we have inspected the hardware items and are interested to purchase the same on "As is where is Basis". Our offer for the items is as below:

Sl. No	Item Description	Qty	Unit Price (Rs.)	Total Cost (Rs.)	Applicable GST	Total Cost with GST
1	Desktop & Cables (CPU+Keyboard+Mouse+Monitor)	70				
2	Line Matrix Printer	1				
3	Passbook Printer	5				
4	Laserjet Printer	10				
5	CTS Scanner	5				
6	Cheque Deposit Kiosks (CDKs)	8				
7	Laptops	22				
8	Servers	8				

**Note:**

- ✓ The item price is inclusive of all misc. charges like transportation, labour, all taxes or any other expenses. We have gone through all the terms and conditions in the tender document and agree with the same. We understand that in event of non-compliance of the terms and conditions of the tender, our tender can be cancelled at any time of the tender process.
- ✓ We undertake that we have checked the available material & specified quantity as mentioned above at respective locations with respect to availability of CPU's, Cabinets, Motherboards, Processors, Hard disks, Cables etc. and have quoted accordingly.
- ✓ The bidder has to quote for each line item.
- ✓ The Unit Cost should be given in full INR (i.e. without decimal places).
- ✓ In case of discrepancy between unit price and Total price, the unit price shall prevail.
- ✓ We understand that the Bank is not bound to accept the tender either in part or in full and that the Bank has right to reject the offer in full or in part without assigning any reasons whatsoever.

Place:

Date: \_\_\_\_\_

Seal & Signature of Authorized signatory of the Bidder





**Annexure-III**

**Details of the Bank Locations (Branches/Offices) where the E-Waste is available for Inspection.**

SR	Details of Canara Bank Branch/Office where the E-Waste is available for Inspection.	Contact Person Details	Contact No.
1	Ahmedabad Circle Office Neelkanth Avenue-1, III & IV Floor, Navjeen Press Road, Near Gujarat Vidyapeeth, Income Tax Circle, Ashram Road, -380014	Ashish Gondalia	9099909335
2	GORWA CANARA BANK GR FLOOR, SHOP NO- 4, TRINITY COMPLEX NEW IPCL ROAD GORWA, VADODARA-390016, Gujarat	Aakash parikh	9033888813
3	Vadodara 1st FLOOR BEHIND NIHARIKA BLDG II BARODA ALKAPURI 390005	Aakash parikh	9033888813
4	Surat RATAN KUTIR BLDG Main Road SALABATPURA, 395003	Madhuja	7984732931
5	AHMEDABAD NEPTUNE TOWER OPP : NEHRU BRIDGE ASHRAM ROAD 380009	Vivek	8849969280
6	SURAT OPP-GANDHI SMRUTI BHAVAN TIMALIWAD NANPURA 395001	Madhuja	7984732931

- Kindly note that the Successful Bidder has to lift the E-Waste from these locations only.
- Details of Hardware available at respective Sites shall be provided to the bidders on their registered email id's.

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